

TAMILNADU GENERATION AND DISTRIBUTION CORPORATION LTD
(Administrative Branch)

From

To

Er.A.V.RAVI, M.E., M.I.E.,
Chief Engineer/Personnel,
TANGEDCO,
Chennai-600 002.

The Superintending Engineers EDC,
The Superintending Engineers/P&A/NCTPS, ETPS, MTPS
The Superintending Engineers/Generation Circle
The Superintending Engineers/P&C
The Superintending Engineer/NCES
The Superintending Engineer/CDC

Letter No.073510/1251 /G.4/G.41/2016-1 , dated: 20.09.2016

Sir,

Sub : Establishment - Class II Service - AE's/Elecl. -
Suitable for promotion as AEE/El. - Performance
Assessment Report - Called for.

Ref : CE/Per's Lr.No.083907/156/G.1/G.11/2015-4,
dated 27.08.2016.

I am to request you to send Performance Assessment Reports in
respect of Assistant Engineer's/Electrical as mentioned in their names in the
enclosed Annexure to this office urgently.

2. I request you to bestow your personal attention in the matter
and sent the Performance Assessment Reports for the year upto 31.03.2016 on
or before 15.10.2016 promptly.

3. Further, I am to request you to treat this as "Most Urgent" and
send the report to this office immediately.

Encl: Annexure

Yours faithfully,

Sd/-xxx dt.23.09.2016
(K.MOHAN)
PERSONNEL OFFICER/ PANEL
for CHIEF ENGINEER/ PERSONNEL

Copy to the Chief Engineers concerned
Copy to the Assistant Personnel Officer/Electrical
Copy to the G1, G2/Sections
Copy to Stock File.