

**CLARIFICATIONS ON REGISTRATION IN THE ELECTORAL ROLLS OF  
COUNCIL CONSTITUENCIES**

Sl. No.	Query	Clarification
1.	Are teachers working in Matriculation schools eligible to be enrolled in the Electoral Rolls of Teachers' Constituencies? If yes, what are the educational and other qualifications for the same?	<b>The conditions prescribed for enrolment in the Electoral Rolls of Teachers' Constituencies are also applicable to the teachers working in Matriculation schools</b>
2.	For Graduates' Constituency, it is prescribed that, one who claims to be enrolled in Electoral Rolls of Graduates' Constituency, should possess the degree awarded by recognized University or Deemed University which require a minimum of 15 years study, (in a pattern of 11+1+3 or 10+2+3 study at Schools / Colleges) mentioned in the Gazette notification No.293, dated 29.9.2010. But for Diploma Holders, no prescribed pattern has been noted. Hence the pattern to be adopted for Diploma Holders for enrolling their name in Graduates' Constituency may please be stated.	<b>No pattern has been prescribed for the Diploma holders. The holders of Diplomas specified in the Gazette Notification are eligible to be enrolled.</b>
3.	Are Graduate teachers and Graduate Headmasters working in Middle schools eligible to be enrolled in the Electoral Rolls?	<b>The Graduate teachers and Graduate Headmasters working in Middle schools are eligible to be enrolled in the Electoral Roll of a Graduates' Constituency, subject to the prescribed conditions. However, they are not eligible to be enrolled in the Electoral Roll of a Teachers' Constituency.</b>
4.	Can the headmaster of a school verify the genuineness of the certificates of the Graduate teachers in the school and submit their Form 18 applications in bulk to the Taluk Office?	<b>This cannot be permitted as per the conditions prescribed by the Election Commission of India. The Designated Officers / Additional Designated Officers alone can authenticate about the genuineness of the certificate. However, Headmasters of</b>

		Government schools can give certified extracts of service registers indicating that a person is a graduate.
5.	There is difficulty in getting certificates in respect of teachers who have worked in different places during the past six years. In such cases, the certificate issued by the present Headmaster based on the entries in the Service Register should be accepted along with Form 19.	<b>The certificate is not necessary for the full period of past six years' service. It would be sufficient if the certificate is for a total period of three years out of the last six years. If the person is a Government Teacher for the entire three years and the same has been recorded in the service register, then the certificate may be given by the Headmaster based on the service register. However the Headmasters may be warned that if they give such a certificate without a corresponding entry in the service register then criminal case would be registered for giving a false certificate.</b>
6.	It has been prescribed that a Graduate should have completed 15 years of study (10+2+3 pattern). Is a person who had joined in a teacher post with 8 <sup>th</sup> Std. qualification and later completed Graduation and serving as a Secondary Grade teacher eligible to be enrolled in the Electoral Rolls of Graduates' Constituency?	<b>In General, for enrolment in the Electoral Rolls of a Graduates' Constituency, a person should have been awarded a degree which requires 15 years of study in 11+1+3 or 10+2+3 pattern. However, as specified in Sl.No.53 of the Tamil Nadu Government Gazette-Extraordinary No.293, dated 29.9.2010, under the Arts and Science category, Degrees awarded by all Universities established under Acts of the Central / State Government are eligible. Therefore, a person who has completed Graduation under Open University System / Distance Education mode is also eligible to be enrolled in Graduates' Constituency. However, a person who has directly completed Post Graduation (without completing Graduation) from University / Open University / Distance</b>

		Education mode will NOT be eligible for enrolment in Graduates' Constituency.
7.	If the teachers serving in High and Higher Secondary School after completion of 10+2 and Teacher's training are eligible to be enrolled in the Teachers' Constituency, whether the teachers with the same qualifications serving in Primary Schools are eligible to be enrolled in the Teachers' Constituency.	<b>The teachers in Primary schools and Middle Schools are not eligible to be enrolled in the Electoral Rolls of a Teachers' Constituency. Only the teachers serving in the schools of Secondary Grade and above are eligible. However all teachers of a secondary school are eligible, even though they may be teaching classes below Secondary Grade (<u>Here the grade of the school is the criteria for enrolment and not educational qualification</u>)</b>
8.	In respect of teachers who have worked in various schools in the last three years, the certificate issued by the headmaster of the present school based on the Service Register and other documents may be accepted.	<b>If the person is a Government Teacher for the entire three years and the same has been recorded in the service register, then the certificate may be given by the Headmaster based on the service register. However the Headmasters may be warned that if they give such a certificate without a corresponding entry in the service register then criminal case would be registered for giving a false certificate.</b>
9.	Some Designated Officers insist on production of original documents for residence proof. Instruction may be issued for accepting the copy of the residence proof.	<b>Only a photocopy of any one of the following documents needs to be attached along with Form 18 / 19 :</b> (i) Bank / Kisan / Post Office current Pass Book, or (ii) Applicant's Ration Card / Passport / Driving License / Income Tax Assessment Order, or (iii) Latest Water / Telephone / Electricity / Gas Connection Bill for that address, either in the name of the applicant or that of his / her immediate relation like parents etc., or (iv) Postal department's posts received / delivered in the applicant's name at the given address.

10.	Some Designated Officers insist that Form 19 should be submitted separately in person. The applications of teachers of a school may be accepted when submitted by the Headmaster in bulk	<b>Headmasters of the schools may send applications for the teachers employed in their schools in bulk to the <u>respective</u> Designated Officer enclosing separate applications in Form 19 from each teacher along with separate individual certificate.</b>
11.	The applications of teachers of a school (residents of different areas) may be accepted when submitted by the Headmaster in bulk and the Designated Officer should make arrangements to dispatch them to the respective Taluk Offices	<b>The Designated Officer can accept the applications of the residents of the area for which he/she has been designated. Therefore, the applications have to be submitted to the respective Designated Officers. In case teachers of an institution belong to two different areas coming under two different Designated Officers, the Head Master would be required to send separately the applications to the respective Designated Officer.</b>
12.	Necessary action may be taken to issue instructions that a headmaster of a school can verify the genuineness of the certificates of the Graduate teachers in the school and submit their Form 18 applications in bulk.	<b>This cannot be permitted as per the conditions prescribed by the Election Commission of India. The Designated Officers / Additional Designated Officers alone can authenticate about the genuineness of the certificate. However, Headmasters of Government schools can give certified extracts of service registers indicating that a person is a graduate. Except for family members, bulk submission of Form 18 is not permitted.</b>